

**Work from home option to the Teaching staff and other arrangements from**  
**April 12, 2021**

**Nirma University**  
**Ahmedabad**

In view of COVID-19 pandemic spread over in the Ahmedabad city, the Faculty members (other than HOI/HOD) can have the option to teach online from home provided that they have sufficient internet band with facility at their homes to conduct classes without interruption. The faculty members are requested to do online teaching only with the help of Computers/Laptops not with the help of mobile phones. However, the faculty members may be asked to come to the campus if required.

The HOI/HOD/Section head are expected to come to the campus and co-ordinate the Academic & Administrative work. They are also required to ensure that all the online teaching progress as per the schedule and in order.

So far as non-teaching staff are concerned, it is expected to have only 50% staff on every day and if require more numbers of staff can be called. However, the HOI/HOD/Section head should ensure that social distancing is being followed as per guidelines. HOI/HOD/Section head would decide about the numbers of the staff members.

PhD students also would follow the work from home and if require by the HOD they may require to come the Campus.

Aforesaid, arrangement shall be followed till April 30, 2021 or further order.

Stay safe and healthy.

G Ramachandran Nair  
Executive Registrar  
Nirma University