

*** ACADEMIC REGULATIONS FOR ONE YEAR POST GRADUATE DEGREE PROGRAMME LEADING TO MASTER OF LAWS (LL.M.) UNDER FACULTY OF LAW.**

DEFINITIONS

PROGRAMME	--	Master of Laws (LL.M.) (Programme as per Annexure-1)
COURSE	--	One of the constituent subjects of the Programme
TRIMESTER	--	Duration for studying courses (12 to 14 weeks).
TERM	--	A portion of an academic year, normally coinciding with a Trimester. The words “Term” and “Trimester” are generally used synonymously.
REGISTRATION	--	Procedure for getting enrollment in a Course
LETTER GRADE	--	A letter associated with a particular performance level of the student. A qualitative meaning and a numerical index are attached to each grade. A+ to C+ are Passing grades, C -- Conditional pass, FF – Fail, IF – Interim fail
CREDIT	--	A numerical figure associated with a course. On passing The course, the student earns his “credit”
GRANTING A TERM --		This expression is used to indicate whether the in Trimester performance of the student is up to acceptable standards. GT- Term granted, NT- Term not granted
REGULAR APPROVAL --		If a student is unable to attend the Institute or appear in an examination on account of unavoidable reasons like illness, accident or unforeseen circumstances, prior / prompt intimation and request to HOD is necessary for seeking approval for the absence. The approval of HOD so obtained will be referred as Regular Approval.

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SHORT FORMS

Institute	--	Institute of Law
Director	--	Director of Institute of Law
Dean	--	Dean of the Faculty of Law
HOI	--	Head of Institute
Appeal Committee	--	Appeal Committee consisting of Director, Dean and Three Senior Faculties nominated by Director
IR	--	Initial Registration
RPR	--	Repeat Registration
RL	--	Repeat Registration for PW
RS	--	Repeat Registration for studying all components of courses
NT	--	Term Not Granted
RER	--	Re - examination Registration
REC	--	Re – examination Registration for CE component of courses.
RET	--	Re – examination Registration for TEE component of courses.
PW	--	Project work / Practical work
TEE	--	Trimester end examination

R.LAW. (PG) 1. PROGRAMMES - Annexure 1[#]

The Post Graduate Degree Programmes in Law, leading to the degree of Master of Law, is offered by Institute of Law. All Programmes are full time, of one year duration, The Programmes offered are listed in Annexure-1[#].

R.LAW. (PG) 2. ELIGIBILITY FOR ADMISSION

A student seeking admission to any Programme must fulfill the following criteria:

He should have passed the qualifying examination of Bachelor of Laws – Three Year Programme LL.B. (General) / LL.B. (Special) or LL.B. (Five year integrated course) or its equivalent degree recognized by Nirma University with minimum 55% marks (or equivalent cumulative grade point index),

R.LAW. (PG) 3. CATEGORIES OF COURSES

The following categories of courses are offered in the programmes.

CREDIT COURSES

These are compulsory courses. They are included in the schedules of various Trimesters. Credits earned for these courses will be considered for evaluating the academic performance levels of the student.

[#] Amendments by addition in the list of programmes are shown in Annexure - 1

R.LAW. (PG) 4. COMPONENTS OF A COURSE

The academic schedule of the courses may consist of one or more of the following components with their respective scope as described.

- LECTURES (LECT) - Teaching learning processes conducted in real and virtual class rooms with various multi media aids.
- Supplementary to classroom teaching. The students have to prepare research papers and present as a seminar.
- The students will be engaged in reading articles / books / reference material etc. as part of the library hours.
- PROJECT WORK / PRACTICAL WORK / CLINIC – The students will be engaged in research or Practical Work pertaining to a course.
- The students will be assigned practical tasks such as taking lectures / assisting in administrative work / organizing extension activities etc.

R.LAW. (PG) 5. EXAMINATIONS

For assessment of the course, Examination/s are prescribed for each component. These examinations are as follows.

LECTURES, GUIDED READING -- Trimester End Examination (TEE)

CE may include Written Examination, Seminar, Internship and / or any other form of examination approved by the Dean, Faculty of Law from time to time

PROJECT WORK / PRACTICAL WORK -- PW examination including presentation, Viva Voce and / or Practical Exercises, Clinic

R. LAW. (PG) 6. COURSE COORDINATOR

The Dean will appoint faculty members as Course Coordinator for each course. The main functions of each Course Coordinator will be to coordinate all matters related to the conduct and assessment of a course.

R. LAW. (PG) 7. TEACHING SCHEME - Annexure-2

The teaching scheme for the course as a whole will be referred simply as Teaching Examination Scheme.

The Teaching Scheme of the Units of CE and PW will be referred to as Supplementary Teaching Scheme.

The courses offered in each programme (Trimester-wise) and their Teaching Schemes are given in the Trimester schedules (Annex. 2). The schemes show various courses, distribution of teaching hours, course component(s), examinations, component weights and credits allotted to each course.

The Supplementary Teaching Schemes of various Units of CE and PW together with their *inter se* weights (within the overall weights of CE and PW), shall be formulated by the course coordinator in consultation with Chair, P.G. Programme. These schemes will be approved by the Dean, Faculty of Law before being notified to the students in the beginning of each Trimester.

R. LAW. (PG) 8. TRIMESTER AND TERM

Normally courses will be offered Trimester-wise as given in the teaching scheme.

R. LAW. (PG) 9. REGISTRATION IN COURSES

9.1 There will be five categories of Registrations. All five categories will be collectively referred to simply as Registration. Individual categories will be referred to by their symbols.

9.2 All Registrations, wherever applicable, will be subject to availability of courses.

9.3 Registration will be done course-wise.

9.4 CATEGORIES OF REGISTRATION

9.4.1 The Five categories of Registration are:

IR – Initial Registration

RPR – Repeat registration with two sub categories RP (Repeat Registration for studying PW Component of a course) and RS (Repeat Registration for studying all Components of a course)

RER – Re-examination registration with two sub-categories REC (Re-examination Registration of CE component of a course) and RET (Re-examination Registration of TEE component of a course).

9.4.2 **Initial Registration (IR)** - In order to study a course for the first time, the student will register under the IR category. This will imply regular attendance for study of all components of that course and appearing at all examinations thereof.

IR registrations for courses of a Trimester are to be done for ALL courses of that Trimester as shown in the Teaching Scheme; IR registration will not be permitted for lesser number of courses. The student who so registers (IR) for all courses of a Trimester will be considered as having been registered in that Trimester.

9.4.3 Repeat Registration (RS)

The student whose Term is not granted for any registered course (R.12) will have to repeat the study of that course. He will have to seek fresh registration for this purpose.

The category of such registration will be as follows:

Term not granted
Category

Registration
Category

NT

RS

RS- This category will imply regular attendance to study all the components (i.e. Lecture, PW etc. as applicable) and appearing at all examinations thereof.

9.4.4 RE-Registration (RER) - This registration is necessary for appearing again in a particular examination of a course. It will not involve regular attendance for studying that course.

9.4.5 RPR Registration - This term will be used where necessary to include registrations of both categories RP and RS.

9.5 APPROVAL OF REGISTRATION

Every student must apply in the prescribed form for registrations, as applicable. The decision on the student's request will be based on the availability of courses and applicable Regulations. The Director will issue appropriate orders for processing the application, including scrutiny, verification and final orders.

9.6 SIMULTANEOUS REGISTRATION IN DIFFERENT CATEGORIES

9.6.1 Trimesters will be registered in chronological order.

9.6.2 A student will not be permitted to register (IR) in the next higher Trimester if the total number of RER and/or RPR as applicable in his case exceeds Three.

However, for dissertation offered in Third Trimester Rule No. 17 (B) should be referred.

9.6.3 The student who becomes eligible for IR registration in a higher Trimester must first register for all RER and RPR registrations as applicable in his or her case.

9.6.4 The student who is not eligible to register in a higher Trimester in any term must register in that term, for all RER and RPR registrations applicable in his case.

R. LAW. (PG) 10. GRADES

PERFORMANCE LEVELS

The Performance level of the student in any examination will be adjudged in terms of the letter grades given in Table 1:

Table 1

Grade	Qualitative Meaning (GQ)	Equivalent Grade Point (g)
(G)		
A+	Excellent	10
A	Creditable	9

B+	Very Good	8
B	Good	7
C+	Satisfactory	6
C	Conditional Pass	5
FF	Fail	0
IF	Interim Fail	0

R. LAW. (PG) 11. SCOPE OF EXAMINATIONS AND ASSESSMENT

In order to pass a course, the students will have to pass all examinations of that course. The scope of the examinations and the method of assessment will be as follows.

11.1 In all mark based assessment, the overall percentage marks, if fractional, will be rounded off to the next higher integer value.

11.2 CE EXAMINATION (IR and RPR Registration)

All exercises in CE will be continuously assessed during the Trimester and given marks. Oral examination will be included in the assessment at all possible stages. The total marks of all Units of CE will be aggregated based on their *inter se* weights to give the overall percentage of marks in the CE Examination.

If the student fails in CE Examination, the student will not be permitted to appear in TEE of that course and the student will have to seek fresh registration as REC in subsequent Trimester if the student is otherwise eligible.

11.3 PW Examination (IR and RL / RS)

All Assignments in Practical Work / Project Work will be continuously / periodically assessed (as applicable) during the Trimester. In addition, there will be an overall assessment at the end of the Trimester. Oral Examination / Presentation will be included in the assessment at all possible stages. Each assessment will be given marks. The total marks of all units of PW will be aggregated based on their *inter se* weights to give the overall percentage of marks in the PW Examination. The Course Coordinator will notify the procedure for assessment, review, viva voce etc. to students in advance.

If the student fails in PW Examination, the student will not be permitted to appear in TEE of that course and the student will have to seek fresh registration as RP in subsequent Trimester. If the student fulfills the condition of granting the term (R.12)

11.4 TRIMESTER END EXAMINATION (TEE) (IR and RPR)

The expression “Trimester End Examination” refers to the written examination of a course taken at the end of a Trimester. This will cover the full syllabus.

TEEs of all courses of the programme as per the Teaching Scheme, will be held at the end of terms.

Notwithstanding anything contained above, wherever there is a provision of having condensed teaching within the Trimester, the examination of such courses may be conducted within the Trimester. However, in such case, a common grade sheet will be issued along with the result of PW (dissertation).

11.5 If the course coordinator desires that there should be an open book examination in a course in any TEE, he may make a suitable recommendation to the Chair P.G. Programme. Final approval of the Dean will be necessary before the scheme is implemented.

This method of examination must be announced to the students at the beginning of the Trimester. The same must be informed to the examiners also. The Dean should report all such decisions to the Faculty of Law.

11.6 Absence in any examination with or without Regular Approval will be assigned Zero (0) mark.

R.LAW. (PG) 12. GRANTING OF TERM

12.1 The Term will be granted course-wise

12.2 At the end of a Trimester, the student's term for each course in the registered Trimester will be granted if the student satisfies the following conditions for that course:

The granting of term for all the students (IR, RPR) will depend on the compliance of maintaining minimum 85% attendance in all components of the course (as applicable). Regular approval for remaining absent upto 15% is necessary.

12.3 The student who has been given category NT may appeal to the Appeal Committee giving full reasons for his default. The decision of the Committee in all such cases will be final.

12.4 The student who is given NT category will not be permitted to appear in TEE of the concerned course. He will also be given grade FF in that course.

R.LAW(PG) 13. GRADES IN EXAMINATIONS

13.1 CE AND PW EXAMINATIONS

Grades for the CE and PW examinations will be given on the basis of the percentage marks obtained by the student in the respective examinations.

Table 2(a) shall be referred for converting percentage marks into corresponding Grades (G) for all examinations except CE, and Table 2 (b) for CE.

Table 2(a) is for

TEE/PW

% marks	Grade
90 and above	A+
80- 89	A
70-79	B+
60-69	B
50-59	C+
Less than 50	IF

Table 2(b) is for

CE

% marks	Grade
90 and above	A+
80- 89	A
70-79	B+
60-69	B
50-59	C+
^A 45-49	C
^A Less than 45	IF

13.2 GRADE IN TEE

^A In the normal course, a student (IR, RPR) and category GT will appear for SEE after his CE and LPW examination, in the same semester. Grade for the performance in SEE will be given on the basis of the percentage marks obtained by the student. Table 2(a) shall be referred to for converting percentage marks into corresponding grades (G) except that for categories - (i) and (ii) given below, grade IF will be given:

<u>Performance</u>	<u>Grade</u>
(i) Fail	IF (T)
(ii) Absence	IF (T)
^A (iii) Overall Fail in Course	IF (T)

^A Notwithstanding anything contained in terms of giving 'IF' grade as shown in (ii) in the table above, the Director of Institute will scrutinize the genuineness about remaining absence in Semester End Examination through Appeal Committee and if the Director, after said scrutiny, decides to show 'Ab' instead 'IF' in (ii) of above table then in the grade sheet, instead of 'IF', 'Ab(S)' shall be mentioned in such cases only.

13.3 GRADE IF IN TEE

The student who obtains grade IF in TEE will have to seek RER registration in order to appear again in subsequent TEE. He will then be allowed to appear in Two consecutively available subsequent TEE/s of the concerned course for Trimester I and One consecutively available subsequent TEE/s of the concerned course for Trimester II. The criteria for giving grades in these examinations will be the same as given in R. 13.2. However, grade IF in the final attempt will be converted into grade FF.

13.4 COURSE GRADE

Course grade will be given only when the student passes all component examinations. For graded passing, Grade C in CE will be allowed.

Marks of TEE, CE PW (as applicable) examinations shall first be aggregated on the basis of the component / *inter se* weights given in the Teaching Scheme. After the aggregate marks of the entire group are so calculated, the performance of each student in the course as a whole will be assigned a grade based on his aggregate percentage viewed in relation to the overall performance of the group.

^A Amended vide replacement vide noti. No. NU082 dated 20.5.17, BG mtg.-18.4.17, resol. 4(D)(v)(A)

In giving relative grades, the number and designation of various grades (G) shall be kept the same as shown in Table 2(a). The course coordinator will decide the cut off percentages of relative grading subject to the guidelines prescribed by the Academic Council. The Transcript will show only the Course Grade and not the Component Grades.

13.5 The provisions of R. 13.3 are subject to the maximum permissible duration to pass courses of first two Trimesters and the entire Programme given in R.17.

R. LAW. (PG) 14. INTERPRETATION OF GRADES

(a) Grade A+ should be given with great care and discretion. Normally it should be reserved for a very distinguished performance, with respect to both marks and quality of output.

(b) Grade C+ is the minimum for passing. A student getting grade C in CE examination can improve his performance (at his option) by repeating in subsequent Trimester.

Better of the grades obtained in the two examinations will be considered.

(c) Grade FF –

- (i) If this grade is given because of NT (R.12), the student will have to seek RS registration for repeat study of the course.
- (ii) If the grade FF is given due to failure in the final admissible attempt in TEE, the student will have to seek RS registration for repeat study.

(d) Grade IF - This is an interim fail grade given in CE, PW and TEE as under:

<u>Performance</u>	<u>Grade</u>
Fail in CE	IF(C)
Fail in LPW	IF(L)
Fail in SEE/SPE	IF(S)
^A Fail in Overall Course	IF(O)

^A Note: If a student getting IF(O) in a course, then he/she can improve his/her performance by repeating CE (all components of CE) of the course in the subsequent semester depending upon his/her choice. In such case, he/she will also reappear in SEE.

R. LAW. (PG) 15. PASSING STANDARDS

15.1 PASSING A COMPONENT

The standards of passing a component / course / Programme are given below.
(Min C+ means grade C+ or a better grade)

COMPONENT --	Min grade for pursuing a component
CE	-- Min C+ (in case of C Grade, refer Regulation for Gracing)
PW	-- Min C+
TEE	-- Min C+
COURSE	-- Min C+

15.2 GRACING

A student not satisfying condition given in R 15.1 for passing a given course will be deemed to have been “Graced for passing” the course if he fulfils the following two conditions:

- (i) Grade C in CE
- (ii) Min C+ in TEE, PW (as applicable) and Min C+ in the course

A student will be allowed a total of only two Gracing in the entire programme.

No special mention about Gracing will be made in the Transcript.

No Gracing will be allowed in dissertation.

15.3 PROGRAMME-Total credits of all credit courses of Programme with CPI min 6.0

15.4 FAILURE - Student not satisfying these criteria of Passing / Gracing / will be considered as having Failed in the Examination / Component / Course / Programme.

15.5 The student who has once passed an examination will not be allowed to appear at it again.

15.6 Grades/marks obtained by the student in examinations passed by him will be carried forward as necessary.

R. LAW. (PG)16. PERFORMANCE LEVELS

16.1 INDICES

The performance level of the student in credit courses at different stages of his study is given by the following indices. All index values will be rounded off to the second place of decimal.

PIC -- Performance index for the course

PPI -- Progressive Performance Index

TPI -- Trimester Performance index

CPI -- Cumulative Performance index

PIC = Equivalent grade point (g) corresponding to the course grade
(R. 10 and 13.4)

PPI -- (Up to any stage under consideration)

$$PPI = (i_1 c_1 + i_2 c_2 + i_3 c_3 \dots) / (\text{sum of credits of all courses registered up to that stage})$$
 where:

i_1, i_2, i_3, \dots are PIC values of CREDIT COURSES passed and

c_1, c_2, c_3, \dots are the credit values of the respective courses.

TPI -- This index is similar to PPI except that the stage to be considered is the end of a Trimester.

CPI -- This index refers to the entire programme. It is calculated when the student passes the programme. The method of calculation is the same as for PPI or SPI but the summation is for the courses of all Trimesters of the programme.

16.2 CLASS AND PERCENTAGE (%) MARKS

In case an equivalence between CPI values and Class / % marks is desired, the same can be obtained as given below:

$$\% \text{ marks} = (\text{CPI} - 0.5) * 10$$

Table – 3

<u>CPI Value</u>	<u>Equivalent class</u>
6.00 to 6.49	Second
6.50 to 7.49	First
7.5 and above	First – with distinction

R. LAW. (PG) 17. CANCELLATION OF ADMISSION

17. The admission in the Programme of the following categories of students is liable to be cancelled.

- (a) Failure to pass all courses of Trimester-I and Trimester-II of the Programme within Three Trimesters of admission to Trimester-I of the Programme and before registering the Third Trimester.
- (b) Failure to earn requisite number of credits to pass the entire programme within two years of admission to the programme.

The student, whose admission is so cancelled, can appeal to the Appeal Committee. The Committee may grant an extension only upto one additional Trimester for one of the categories falling under 17 (a) and two additional Trimester for cases falling under 17 (b) for deserving cases, provided the student gives a viable assurance to make up the shortfall within that period.

R. LAW. (PG) 18. EXAMINERS

All continuous assessments will be carried out by the faculty concerned. All other assessments / examinations will be carried out by a panel of at least two examiners.

The extent of associating external experts with the examinations, selection and appointment of all examiners will be decided by the Dean in consultation with a committee appointed for this purpose.

ANNEXURE – 1
[Refer: R.LAW. (PG)-1]

LIST OF PROGRAMMES

1. LL.M. in Legal Pedagogy and Research
- #2. LL.M. in Science, Technology and Law
- #3. LL.M. in Commerce and Corporate Law
- #4. LL.M. in Constitutional and Administrative Law
- #5. LL.M. in Criminal and Security Law