

## **Course work Requirement for PhD programme (Full-Time & Part-Time) under all faculties except Full-Time Doctoral Programme in Management**

The credit assigned to the Ph.D. course work shall be of 16 credits. The course work shall be treated as prerequisite for Ph.D. preparation. A minimum of four credits shall be assigned to one or more courses on Research Methodology, which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, fieldwork, etc.

In addition to that there shall be two credits course on Research and Publication Ethics (RPE), one advanced level course of four credits, and another two advanced level courses of three credits each preparing the students for Ph.D. degree.

The Department where the scholar pursues his research shall prescribe the course(s) to him based on the recommendations of the Research Advisory Committee.

All candidates admitted to the PhD programmes shall be required to complete the course work prescribed by the Department within initial two semesters.

However, if the student is not in a position to complete the course work in the prescribed time limit as above, due to genuine reasons, may file an appeal and on the recommendation of the RAC, the Director General may grant extension up to additional one semester. Failing to complete the course work in the extended period will lead to cancellation of admission.

The course work result including Research methodology course/s shall be finalised after a combined assessment by the Research Advisory Committee and the Area/ Department and the final marks shall be sent to the PhD Section for preparing the result within reasonable time but not beyond one month after submission of course work by the student at the department.

A PhD scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale in the course work in order to be eligible to continue in the programme and submit the thesis.

A PhD scholar has to obtain a minimum of C+ grade in each course and minimum CPI 6.00 in order to be eligible to continue in the programme. After successfully completing the course work, within three months, the Research scholar will be required to develop a comprehensive research proposal under the guidance of his/her Research Supervisor and will be examined by Research Advisory Committee (RAC) and on the recommendation of the committee, the final shape of the research proposal along with tentative title of the topic of research shall be decided.

Minor changes in the topic can be done by the Research Scholar on recommendations of Research Advisory Committee before submission of the synopsis

Research Advisory should be formed soon after the candidate is registered for the PhD programme. The Research Advisory Committee (RAC) consisting of Head of the Department, Research Supervisor-Convener of the Committee, Co-Research Supervisor, if any, and two experts to be nominated by the Director General, one of whom will be from

outside the University will meet at least once in a semester and monitor the progress of the research scholar and, based on the suggestions of the committee, the research scholar will take follow-up actions. Functions of the Research Advisory Committee (RAC) shall have the following responsibilities:

- The Department where the scholar pursues his research shall prescribe the course(s) to him based on the recommendations of the Research Advisory Committee, of the research scholar.
- To review the research proposal and finalise the topic of research;
- Guide the research scholar to develop the study design and methodology of research and identify the course(s) for the course work that research scholar have to do.
- To periodically review and assist in the progress of the research work of the research scholar.
- In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Institution/College with specific reasons for cancellation of the registration of the research scholar.