



2018 ACS-Pittcon International Delegation

November 3, 2017

Dr. Jignasa Ketan Savjani
Institute of Pharmacy, Nirma University, S.G.Highway
Ahmedabad, Gujarat 382481
India
jignasasavjani@gmail.com

Dear Dr. Savjani:

We are pleased to invite you to participate in the 2018 Pittsburg Conference on Analytical Chemistry & Applied Spectroscopy (Pittcon). The conference will take place in Orlando, Florida, USA from February 26-March 1, 2018. To learn more about the conference, visit www.pittcon.org. Your costs will be covered through the ACS Pittcon Travel Grant, which is organized by the American Chemical Society (ACS) Committee on International Activities (IAC) and administered by the ACS Office of International Activities (IA). Funds for this grant come from the Wallace H. Coulter Foundation and the Pittcon conference.

To assist you in attending this event you will be provided with:

- Round trip economy class air travel up to \$1,400
- Five-night shared hotel accommodations during the conference
- Complimentary conference registration
- A US\$400.00 allowance for meals, local expenses, and airport transfers
- Travel medical insurance coverage

If you decide to accept our invitation, **please respond no later than Monday, November 6, 2017 by returning the enclosed response form** via e-mail to l_brown2@acs.org.

In addition to your acceptance, we will need:

- A copy of the first two pages of your passport (including birth date, full name, passport number, etc.)
- A copy of your unexpired non-immigrant US visa to travel to the US

Note: if you do not yet have a non-immigrant US visa or if it has expired, you must apply for it immediately, and keep IA staff informed of the process. Take a copy of this letter with you to the US Embassy when you initiate your visa application. The name this letter is addressed to must match the name on your passport; if it does not match, please contact us immediately to have a new letter issued to you. OIA must have a copy of your visa no later than **January 1, 2018** in order to book your travel. Information on how to apply for a visa is available from your local US Embassy or Consulate and on the [ACS website](http://www.acs.org).

Please note that we cannot provide funding for or reimburse your visa fees.

Once the IA receives all of the above-mentioned required documents, IA staff will coordinate directly with the travel agency to book your flights. You will not have to disburse any funds to purchase your air ticket, as it will be charged directly to ACS.

We look forward to receiving your response and are delighted to extend to you the opportunity to participate in Pittcon 2018.

Sincerely,

Ellene Tratras Contis, Ph.D.
Chair, ACS Committee on International Activities

Brad Miller, Ph.D.
Chief International Officer & Director,
ACS Office of International Activities