



**NIRMA**  
UNIVERSITY

NAAC ACCREDITED 'A' GRADE

NU/AC/BoG/290916/Publi grant/16-300

Date: 14.10.2016

### NOTIFICATION

- Read: 1. **Resolution No. 7 – Finance Committee meeting - 16.09.2016**  
2. **Resolution No. 4(L) - Board of Governors meeting – 29.09.2016**

Sub: **Scheme for providing grants to faculty members for publishing different literatures**

It is, hereby, notified for information of all concerned that, the Board of Governors in its meeting held on 29.09.2016 under resolution No. 4(L); taking into consideration the recommendation of Finance Committee, has resolved to approve the **Scheme for Providing Grants to Faculty members for Publishing Different Literatures** as per **Appendix-A**.

  
Executive Registrar

Encl.: Appendix-A [Pages 1 to 3]

To,

1. All Heads of the Institute
2. All Chairpersons, Boards of Studies/ Academic Area Committees
3. Dy. Registrar: IT/IA&P, IM, Exam
4. Chief Accounts Officer

Copy to: Int. Auditor (Acct. Sec.), A.R. (Est. Sec.), OS (Ph.D. Sec.), P.A. to ER

- c.f.w.cs. to:
1. Vice President
  2. Director General
  3. Director (A&GA)

**Scheme for Providing Grants to Faculty members for Publishing Different Literatures**

**1. Object:**

In order to promote research publications by faculty members and research scholars at Nirma University, publication grants are introduced. This grant intends to motivate and support faculty members and research scholars to strive for excellence in the area of research and publish. This grant is given to the faculty and research scholars or any other employee for publication of academic or scientific contribution, which are of academic usefulness of the society in the concerned field or the findings to be published brings breakthrough or innovation which ultimately leads to the welfare of society or it may provide the scope of enhancing the skills or to add the professional accomplishment of students, teachers, academic community as a whole.

**2. To fulfil the above object, the University shall have a Publication Board, consisting of following members:**

- i) Vice-President
- ii) Director General
- iii) All Deans of Faculties
- iv) Up to five experts to be nominated by the Director General
- v) Executive Registrar
- vi) Publication Officer – Secretary

**3. Functions of the University Publication Board:**

- i) To approve the distribution and allocation of the publication grant of the University to different kind of publication,
- ii) The publication grant can be provided to the following kind of publications subject to the provision made in the budget every year:
  - (a) For the research work done under the auspices of the University either under the Major Research Project or Minor Research Project sanctioned by Nirma University
  - (b) Publication of outstanding doctoral thesis
  - (c) Outstanding Research papers
  - (d) Lectures delivered by eminent people under the different faculties of the University
  - (e) Seminars, conferences, proceedings which are otherwise not published but worth publishing in the interest of the community in the concerned field
  - (f) High quality case studies / reports etc
  - (g) Publishing outstanding M.Tech., M.Pharm., M.Sc. dissertations
  - (h) Any other work, literary or scientific etc. considered suitable by the Board.

**4. The permission to publish any of the above publications can be under following categories:**

- i) The individual author, who is the faculty or the employee of the university and have publication to be published on its own through reputed publisher for which the employee is required to take permission of the University.

- ii) The publications of the employee which should be published by a good publisher for which the University can give financial assistance limited to half of the total cost of publication or Rs.40,000/- (Rupees Forty Thousand only) whichever is less.
- iii) The University itself can publish any of the document as narrated above in para 2 with 100% cost to be borne by the University.

Having the purpose in mind as narrated above, before granting permission with or without financial assistance, a thorough scrutiny is required and therefore the mechanism of scrutiny of such publication will be as under:

There will be a standard application/proposal form to apply under this scheme. The applicant will have to fill the form/proposal.

There should be a committee consisting of following members to scrutinize the proposal and make appropriate recommendations to the University Publication Board on following points:

- (a) Whether to permit the publication without financial assistance,
- (b) Whether to provide financial assistance, if yes, then up to what extent,
- (c) Whether University should publish on its own with full cost,
- (d) Whether the publishers identified is appropriate,
- (e) Appropriate recommendations with regard to copy write of such publication

#### **5. Constitution of the Committee:**

- i) Dean of Faculty of Doctoral Studies and Research – Chairman
- ii) Dean of the Faculty concerned
- iii) Head of the Department / Area Chairman concerned
- iv) Two experts in the concerned field to be nominated by the DG
- v) Publication Officer – Secretary

Before putting the proposal to the Committee the proposed draft publication should be submitted to two referees for their opinion as to whether this publication is worth publishing or not.

So far as category No.1 under Para-4 of the publication narrated above and where the financial assistance is not sought for or grant for, then the acknowledgement of the University for giving permission should be made in a prominent place. Similarly, when expenses are shared by the University, the author will in addition to put acknowledgement of a prominent place, will also mention that the expenses are shared by the University.

Normally the copy write of publications will be governed as per the provision of Copy Write Act. However, when the University decides to publish any publication on its own cost then the copy write of such publication will retain with the University. The crest of the University be also inserted in the publications which are fully or partially financed by the University. Whenever the publications are fully financed by the University, the name of the University with the name of the Institution and Department should be mentioned on the title page of the publication.



The amount of royalty, if received from the publisher and where the financial assistance partially or fully given by the University, the same should be shared by the author on the one hand and University on the other in the ratio of 70:30.

**6. Miscellaneous Provision:**

To see that the allocation of financial assistance is given in a balanced manner and to take care for maximum number of employees subject to the merits of the publication and norms the priority will be decided as under:

Once the financial assistance is given to a particular employee, the same employee will not be eligible to receive such financial assistance in next three to five years depending upon the number of such applications, unless there is an outstanding publication of the same author which brings revolution in the concerned field of the society at large for which decision of the Publication Board will be final.

In case of PG/Ph.D. thesis of NU faculty carried out at some other institutes/Universities, the permission/No Objection Certificate will be required from the concerned institute/university.

After publication of any material under the proposed scheme, if any plagiarism will be found, it will be the sole responsibilities of the author(s) and the University will take action on such authors.

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