



**NIRMA**  
UNIVERSITY

INSTITUTE OF PHARMACY

NAAC ACCREDITED 'A+' GRADE

NU/IP/IQAC-I/2023/46

13<sup>th</sup> October, 2023

## Circular

It is circulated for the information of all concern that in pursuance to the guidelines of National Assessment and Accreditation Council (NAAC), the Director, Institute of Pharmacy, has re-constituted Internal Quality Assurance Cell (IQAC) at the institute.

The re-constitution of the committee is as under:

| Sr. No. | Category of Nomination               | Name of Member   | Position                                |
|---------|--------------------------------------|--|---|
| 1       | Chairperson                          | Prof. Dr. Gopal Natesan,<br>Director   | Ex-officio                              |
| 2       | Coordinator                          | Prof. Jigna Shah, Professor, P<br>harmacology  | Nominated by HoI<br>(Member)            |
| 3       | University Representative            | Shri G. R. Nair<br>Executive Registrar, NU   | Nominated by University<br>(Ex-officio) |
| 4       | Administrative Officers              | Prof. Tejal Mehta, Professor,<br>Pharmaceutics<br>Prof. Priti Mehta, Professor,<br>Pharm. Analysis<br>Dr. Hardik Bhatt, Associate<br>Professor, Pharm. Chemistry<br>Dr. Niyati Acharya, Assistant<br>Professor, Pharmacognosy<br>Ms. Telgy James,<br>Office Superintendent<br>Ms. Mrugani Surati,<br>Assistant Manager,<br>Corporate Relations<br>Mr. Virendra Goswami,<br>I/C Librarian | Nominated by HoI,<br>(Member)           |
| 5       | Member Secretary Nominated<br>by HoI | Dr. Nagja Tripathi, Assistant<br>Professor, Pharmacognosy  | Nominated by HoI<br>(Member)            |
| 6       | Faculty Members                      | Dr. Mayur Patel<br>Dr. Shital Butani<br>Dr. Shital Panchal<br>Dr. Snehal Patel<br>Dr. Vivek Vyas<br>Dr. Mohit Shah   | Nominated by HoI<br>(Member)            |

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|   |                                |   |                              |
|---|--------------------------------|---|------------------------------|
| 7 | <b>Alumni Representative</b>   | Dr. Ankit Parikh  | Nominated by HoI<br>(Member) |
| 8 | <b>Industry Representative</b> | Dr. Manan Shah  | Nominated by HoI<br>(Member) |
| 9 | <b>Student Representatives</b> | Mr. Manmohan Sharma<br>Ms. Lajja Patel<br>Ms. Srashti Verma | Nominated by HoI<br>(Member) |

**Basic Purpose of Internal Quality Assurance Cell at institute level:**

1. To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.
2. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
3. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
4. To ensure sharing of research findings and networking with other institutions in India and abroad.

**Role and Responsibilities of IQAC-I:**

- a) Development and application of quality benchmarks.
- b) Parameters for various academic and administrative activities of institution.
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
- e) Dissemination of information on various quality parameters to all stakeholders.
- f) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- g) Documentation of the various programmes/activities leading to quality improvement.
- h) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- i) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- j) Periodical conduct of Academic and Administrative Audit and its follow-up
- k) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

**Frequency of the Meeting:**

The committee shall meet once in a month preferably third week of every month.



**Prof. Dr. Gopal Natesan**  
**Director**

Copy to : All members of IQAC- Institute Level

C.f.w.c. to:

1. Vice president, Nirma University
2. Director General, Nirma University
3. Executive Registrar, Nirma University
4. CQAAD, Nirma University