

GUIDELINES OF ONLINE ADMISSION PROCESS JEE (MAIN) BASED ADMISSION CONDUCTED BY THE INSTITUTE

REGISTRATION, FILLING ONLINE APPLICATION & UPLOAD DOCUMENTS

1	❖ Create account by using Email ID & Mobile Number.	2	❖ Login using credentials sent to the Email ID / Mobile Number
3	❖ Fill the personal details & branch preferences.	4	❖ Pay the application form fee.
5	❖ Fill the other details & upload the required documents.	6	❖ Upload the pending documents & submit the application.

DECLARATION OF MERIT LIST

1	❖ Merit list will be declared as per the schedule.	2	❖ Candidate can view their merit no. on the dashboard through their login credential on the admission portal.
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ALLOTMENT OF SEAT & PAYMENT OF FEES

1	<ul style="list-style-type: none"> ❖ Online allotment will be done as per merit number as well as filled branch preferences. ❖ Candidate can view the status of allotment on the dashboard through their login credentials on the admission portal.
2	❖ If any branch allotted, appropriate options will be visible. Candidate has to follow the instructions and select any one option for accept, reject or wait for next round.
3	<ul style="list-style-type: none"> ❖ If candidate select Option- A or B, has to pay requisite fee of Semester – I towards the confirmation of the admission. ❖ If candidate does not want the branch allotted, select Option-C & wait for next round. ❖ If candidate does not want to continue in the online allotment process, select Option-D and by selecting this option, the candidate is out of the online allotment process.
4	❖ If the candidate not allotted any branch during the online allotment, they must have to wait for the next round of allotment as per schedule.

PHYSICAL VERIFICATION & COMMENCEMENT OF SEMESTER

1	<ul style="list-style-type: none"> ❖ Those candidates who have been allotted any branch during the online allotments and paid the fee of Semester – I online, must have to report In-person at the Institute as per schedule for documents verification. ❖ The original documents will be verified & physical admission order, fee receipt etc. will be issued. ❖ As per the schedule, Semester – I will be commenced.
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